

VALLEY TOWNSHIP

2054 North M-40

Allegan, MI 49010

Phone: 269-673-5962 Fax: 269-686-8302

APPLICATION FOR VARIANCE

FEE: \$375.00 plus attorney fees

Note: Request cannot be processed until initial fee is paid.

APPLICATION INFORMATION:

Name: _____ Phone: _____

Address: _____ Fax: _____

If applicant's interest is other than Deed holder, does the Deed holder know if the application and consent thereto? Yes _____ No _____

OWNER INFORMATION: (if different from applicant)

Name: _____ Phone: _____

Address: _____ Fax: _____

PROPERTY INFORMATION:

Address/Location: _____

Parcel Number(s): _____ Property Size: _____

Current Zoning: _____

DESCRIPTION OF PROPOSED VARIANCE REQUEST: Specifically list the variance you're requesting (such as setbacks). List any present buildings or other structure(s) on the property. List or attach a copy of any restrictions to the property. State the present and proposed use of the property. Attach any necessary documents you feel would be helpful with your request.

PROCEDURES FOR VARIANCE REQUEST

When an application for variance is received, the Zoning Board of Appeals Chairperson sets a Public Hearing date. Letters are sent out to the applicant and property owners within 300 feet. The Public Hearing notice is published twice in the Allegan News. The notice is published 20-30 days before the hearing, and the second notice no more than 8 days before the public hearing.

DISCLAIMER:

I/We hereby grant permission for members of the Valley Township Board or Valley Township Zoning Board of Appeals to enter the above described property for the purposes of gathering information related to this application. **Note to applicant(s):** This permission is optional and failure to grant permission will not affect any decision on your application.

Signature of Applicant(s)

Date: _____

OFFICE USE ONLY

Date Received: _____ Fee Paid: _____

Fee Due: _____

Materials Received (site plans, legal description, etc.)

Application Accepted By: _____
(Please print name and title)