

VALLEY TOWNSHIP

2054 North M-40

Allegan, MI 49010

Phone: 269-673-5962 Fax: 269-686-8302

APPLICATION FOR SPECIAL USE PERMIT

Fee for Regular meeting: \$300.00 plus attorney fees

Fee for Special Meeting: \$525.00 plus attorney fees

Note: Request cannot be processed until initial fee is paid.

APPLICATION INFORMATION:

Name: _____ Phone: _____

Address: _____ Fax: _____

If applicant's interest is other than Deed holder, does the Deed holder know if the application and consent thereto? Yes _____ No _____

OWNER INFORMATION: (if different from applicant)

Name: _____ Phone: _____

Address: _____ Fax: _____

PROPERTY INFORMATION:

Address/Location: _____

Parcel Number(s): _____ Property Size: _____

Current Zoning: _____

DESCRIPTION OF PROPOSED SPECIAL USE REQUEST: Specifically list the reason for the request. List any present buildings or other structure(s) on the property. List, or attach a copy of, any private or deed restrictions to the property. State the present use, and proposed use, of the property. Attach any necessary documents you feel would be helpful with your request.

PROCEDURES FOR SPECIAL USE REQUEST

When an application for Special Use Permit is received, a Public Hearing date is set. Letters are sent out to the applicant and property owners within 300 feet. The Public Hearing notice is published twice in the Allegan News. The first notice is published 20-30 days before the hearing, the second notice no more than 8 days before the public hearing. Within 30 days of the public hearing, the Planning Commission shall review the request and make a determination of the request. Upon approval, or approval with conditions, the Planning Commission can deem the special use request approved or not approved.

DISCLAIMER:

I/We hereby grant permission for members of the Valley Township Board or Valley Township Planning Commission to enter the above described property for the purposes of gathering information related to this application. **Note to applicant(s):** This permission is optional and failure to grant permission will not affect any decision on your application.

Signature of Applicant(s) Date: _____

OFFICE USE ONLY

Date Received: _____ Fee Paid: _____

Fee Due: _____

Materials Received (site plans, legal description, etc.)

Application Accepted By: _____
(Please print name and title)