

VALLEY TOWNSHIP BUILDING PERMIT INFORMATION

THE FOLLOWING INFORMATION IS REQUIRED TO OBTAIN A BUILDING PERMIT:

1. A complete building permit application form showing:

- A detailed site plan
- Owner/Contractor/Jobsite/cost information/type of project
- Agent Authorization (required if builder obtains permit)

2. ONE SET — HARDCOPY PLANS TO SCALE INCLUDE ON THE PLANS:

- Foundation Plan detailed
- All significant elevations (side views)
- Floor plans — including, but not limited to: use of all rooms and dimensions; window and door sizes; stairway structural details (if applicable); deck structural details (if applicable)
- Cross section of one wall from footing to peak
- Identify north elevation as (N)
- Indicate snow-loading capacity. Be sure to show all dimensions
- Energy code insulation values
- Items required to prior to rough-in: 1) Manufacturers truss diagrams 2) Mechanical Design Criteria (Manual S & J)

3. ENVIRONMENTAL HEALTH PERMIT (Septic and Well Permits) are necessary for all new septic and well systems. Permits are also required to hook to an existing system (septic and/or well)

Allegan Country Environmental Health — 269-673-5415

4. DRIVEWAY PERMIT contract the road commission for the installation of a culvert or a waiver.

Allegan Country Road Commission — 269 673 2184

S. PROOF OF OWNERSHIP (examples: deed or land contract, tax bill)

6. EARTH CHANGE PERMIT (SESC) — The Allegan County Soil Erosion Agent requires that you obtain a soil erosion and sedimentation control permit if your jobsite is within 500 feet of a waterway: lake, river, stream, pond, body of water, storm sewer, County Drain, or if you disturb one (1) or more acres

Allegan County — 269-673-5415

7. Other items that may be required:

- Zoning approval
- DEQ permit (wetland, floodplain, etc)
- Fire Department approval (pertains mostly to commercial projects)
- Health Department (Food Service) — if project includes food service, food preparation, new commercial kitchen, etc

**WHEN YOU HAVE GATHERED THE ABOVE REQUIRED INFORMATION, SUBMIT
TO:**

Building Department c/o Brian MacCartny

2054 N. M —40 Hwy

Allegan, MI 49010

Cell: 269-207-0567

Phone: 269-673-5962

Fax: 269-686-8302



APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

RETURN COMPLETED FORM TO: Building Department do Brian MacCartny
2054 N. M-40 Hwy

ALLEGAN, MI 49010

Cell: 269-207-0567

Phone 269-673-5962

Fax: 269-686-8302

APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, BI, IV, V, AND VI.
NOTE: SEPARATE APPLICATIONS MUST BE COMPLETED FOR PLUMBING,
MECHANICAL, AND ELECTRICAL WORK PERMITS.

I. PROJECT INFORMATION				
PROJECT NAME		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
BETWEEN		AND		
ESTIMATED PROJECT COST		PROPERTY TAX ID NUMBER		
U. IDENTIFICATION				
A. OWNER OR LESSEE				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
B. ARCHITECT OR ENGINEER				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
LICENSE NUMBER			EXPIRATION DATE	
C. CONTRACTOR				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
BUILDERS LICENSE NUMBER			EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION				
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION				
III. TYPE OF IMPROVEMENT AND PLAN REVIEW				
A. TYPE OF IMPROVEMENT				
1. <input type="checkbox"/> NEW BUILDING	3. <input type="checkbox"/> ALTERATION	5. <input type="checkbox"/> DEMOLITION	7. <input type="checkbox"/> FOUNDATION ONLY	9. <input type="checkbox"/> RE-ROOF
2. <input type="checkbox"/> ADDITION	4. <input type="checkbox"/> REPAIR	6. <input type="checkbox"/> MOBILE HOME SETUP	8. <input type="checkbox"/> PREMANUFACTURE	10. <input type="checkbox"/> DECK/PORCH
B. REVIEW(S) TO BE PERFORMED				
<input type="checkbox"/> BUILDING	<input type="checkbox"/> ELECTRICAL.	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> FOUNDATION

IV. PROPOSED USE OF BUILDING			
A. RESIDENTIAL			
1. <input type="checkbox"/> ONE FAMILY	3. <input type="checkbox"/> POLE STRUCTURE	5. <input type="checkbox"/> DETACHED GARAGE	
2. <input type="checkbox"/> TWO OR MORE FAMILY NO. OF UNITS	4. <input type="checkbox"/> ATTACHED GARAGE	6. <input type="checkbox"/> OTHER	
B. NON-RESIDENTIAL			
7. <input type="checkbox"/> AMUSEMENT	11. <input type="checkbox"/> SERVICE STATION	15. <input type="checkbox"/> SCHOOL, LIBRARY, EDUCATIONAL	
8. <input type="checkbox"/> OFFICE, PROFESSIONAL	12. <input type="checkbox"/> HOSPITAL/INSTITUTIONAL	16. <input type="checkbox"/> STORE, MERCANTILE	
9. <input type="checkbox"/> INDUSTRIAL	13. <input type="checkbox"/> OFFICE, BANK, PROFESSIONAL	17. <input type="checkbox"/> TANKS, TOWERS	
10. <input type="checkbox"/> PARKING GARAGE	14. <input type="checkbox"/> PUBLIC UTILITY	18. <input type="checkbox"/> OTHER	
DESCRIBE IN DETAIL PROPOSED USE OF BUILDING. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE			
V. SELECTED CHARACTERISTICS OF BUILDING			
A. PRINCIPAL TYPE OF FRAME			
1. <input type="checkbox"/> MASONRY, WALL BEARING	2. <input type="checkbox"/> WOOD FRAME	3. <input type="checkbox"/> STRUCTURAL STEEL	4. <input type="checkbox"/> REINFORCED CONCRETE
			5. <input type="checkbox"/> OTHER
B. PRINCIPAL TYPE OF HEATING FUEL			
6. <input type="checkbox"/> GAS	7. <input type="checkbox"/> OIL	8. <input type="checkbox"/> ELECTRICITY	9. <input type="checkbox"/> ALTERNATIVE
			10. <input type="checkbox"/> OTHER
C. TYPE OF SEWAGE DISPOSAL			
11. <input type="checkbox"/> PUBLIC OR PRIVATE COMPANY		12. <input type="checkbox"/> SEPTIC SYSTEM	
D. TYPE OF WATER SUPPLY			
13. <input type="checkbox"/> PUBLIC OR PRIVATE COMPANY		14. <input type="checkbox"/> PRIVATE WELL OR CISTERN	
E. TYPE OF MECHANICAL			
15. WILL THERE BE AIR CONDITIONING? <input type="checkbox"/> YES <input type="checkbox"/> NO		16. WILL THERE BE FIRE SUPPRESSION? <input type="checkbox"/> YES <input type="checkbox"/> NO	
F. DIMENSIONS / DATA			
17. NUMBER OF STORIES	WIDTH	LENGTH	HEIGHT
18. USE GROUP	21. FLOOR AREA	EXISTING	ALTERATIONS NEW
19.			
20.			
G. NUMBER OF OFF STREET PARKING SPACES			
22. ENCLOSED		21. OUTDOORS	

VI. APPLICANT INFORMATION						
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPUCATION AND MUST PROVIDE THE FOLLOWING INFORMATION.						
NAME				TELEPHONE NO		
ADDRESS		CITY		STATE	ZIP CODE	
FEDERAL ID NUMBER/SOCIAL SECURITY NUMBER						
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HISMER AUTHORIZED AGENT. AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.						
Section 23a of the state construction code act of 1972,1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.						
SIGNATURE OF APPLICANT						
PLAN REVIEW FEE ENCLOSED 5						
'BUILDING PERMIT FEE ENCLOSED 5						
Vii. BUILDING DEPARTMENT USE ONLY						
ENVIRONMENTAL CONTROL APPROVALS						
		REQUIRED?	APPROVED	DATE	NUMBER	BY
A-ZONING	Y E S	<input type="checkbox"/> YES <input type="checkbox"/> NO				
B - FIRE DISTRICT		<input type="checkbox"/> YES <input type="checkbox"/> NO				
c. POLLUTION CONTROL		<input type="checkbox"/> YES <input type="checkbox"/> NO				
D - NOISE CONTROL	Y E S	<input type="checkbox"/> NO				
E • SOIL EROSION		<input type="checkbox"/> YES <input type="checkbox"/>				
F - FLOOD ZONE	Y E S	<input type="checkbox"/> NO				
G - WATER SUPPLY	Y E S	<input type="checkbox"/> NO				
H - SEPTIC SYSTEM		<input type="checkbox"/> YES <input type="checkbox"/> NO				
1-VARIANCE GRANTED		<input type="checkbox"/> YES <input type="checkbox"/> NO				
5 - OTHER		<input type="checkbox"/> YES <input type="checkbox"/> NO				
VII. VALIDATION - FOR DEPARTMENT USE ONLY						
USE GROUP			BASE FEE			
TYPE OF CONSTRUCTION			NUMBER OF DLSPECTIONS			
SQUARE FEET						
APPROVAL SIGNATURE						
TITLE				DATE		

BUILDING APPLICATION / ZONING

Site Plan: **'please read carefully and complete)**. Use the space below, or on a separate sheet of paper, to draw a diagram showing all of the following items.

1. The dimensions of the lot or acreage. (all sides)
2. The location, distances to lot lines, of all existing and proposed structures.
3. The dimensions of all existing and proposed structures.
4. The distances between all existing structures.
5. The location of all roads bordering or on the property.
6. The location of any power and gas lines on property.
7. The location of any lakes, rivers, streams, or wetlands on or near property.
8. The location of any easements on the property.
9. A north arrow indicating the direction of north.



Do not write below this line*****w*****

Required setbacks

Front _____ t Rear _____ ft. Side RT. _____ Left _____

Lot width _____ ft Lot area _____ sq. ft. Living Area _____

Dist. between bldgs. _____ t Zoning Dist. _____

Approved _____ Denied _____

Signature _____ Date _____

Reason Denied _____

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Allegan MI, 49010
Cell: 269-207-0567
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Agent Authorization

Date: _____

Job Address: _____

City or Township: _____

This is to inform you that I, (owner name) _____

As owner of the above referenced property authorize (agent name)
_____ . To act as my agent in seeking / obtaining
various permits and approvals on my behalf.

These include:

- Various Township Zoning and Building approvals
- Other County or State permit approvals
- Others as needed

Property Owner Signature and Phone Number

This completed form must be submitted with a zoning/building permit application. Permits will not be issued without it.